

PANEL DISCUSSION BASICS

Panel Preparation

1. Moderator should introduce the panelists to the topic and the aim of the discussion;
2. Moderator and panelists will prepare a plan of the discussion with the aim of covering as much aspects of the topic as possible;
3. Panelists will distribute the subtopics/aspects between themselves and prepare for their discussion;
4. Moderator and panelists will be supported by related Facebook group and may use it as source of information and communication channel.

Panel Discussion

1. Moderator should present himself and the participating panelists;
2. Moderator will open the discussion and present the aims of the panel;
3. Moderator and panelists may start with short statement of their views;
4. Moderator and panelists are free raise questions, challenge views, and make proposals;
5. Moderator should see for the course of the discussion and urge for questions by the audience;
6. Panel discussion should end with a Call-to-Action List agreed by the panelists containing their proposals.

Panel Results

1. Moderator is expected to provide a detailed Summary of the discussion;
2. The Summary and the Call-to-Action List will be published on the SGEM website and will be forwarded to the departments of all participating scientists and to the academic councils of their universities. Information will be distributed in SGEM announcements to all participants and disseminated to all partnering universities, related institutions and media.